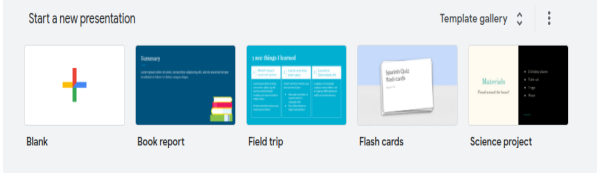

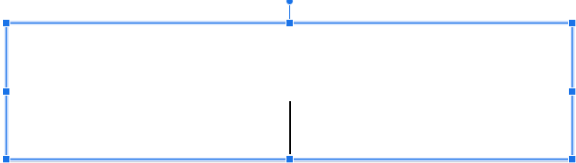

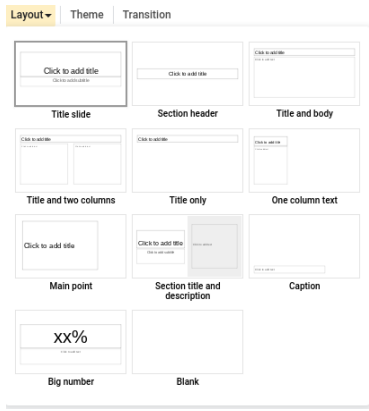
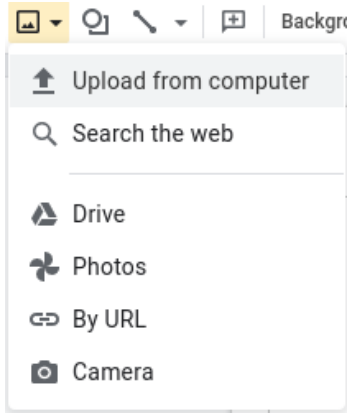




Quick Start Guide: Google Slides

	<p>When Google Slides is first opened a banner appears towards the top of the screen with the options to create a slideshow. The 'Blank' option will create a blank slideshow with generic text box fill options. The other more colourful options are templates, which work similarly, but contain more graphics.</p>
	<p>This button is to add a slide to your slideshow presentation.</p>
	<p>This is a text box. This is where you can write your title or body message. The blue toggle squares will allow you to reshape the text box. You can also move the text box by placing the cursor on a blue line, clicking, holding, then moving.</p>
	<p>This is the button to create a new text box. After selecting it you will be able to click and drag to shape your text box.</p>

	<p>To change a layout of a slide, you can click the highlighted 'layout' button. Then options will appear for you to rearrange your text positioning automatically.</p>
	<p>The highlighted button is how you will insert images into your slideshow. You will most often want to select the option for 'Upload from computer' Majority of your photos will be under downloads. Images can be moved and reshaped similarly to a text box.</p>
	<p>This is the 'Share' button. You will use this if you are working in a group or if your teacher requests that you share it with them. You will need to enter the exact email address of the person you are sharing it with, or else it will not work. Then you will need to push done in order to successfully share.</p>
	<p>These are your undo or redo buttons. They can be used to fix mistakes by undoing or redoing the last change that was made.</p>